



**MINUTES OF THE
ARKANSAS PAROLE BOARD
October 27, 2016
9:00 A.M.
APB BOARDROOM**

Board Members Present:

John Felts, Chairman
Dawne Vandiver, Vice Chairman
Andy Shock, Secretary
James Wallace, Commissioner
Abraham Carpenter, Commissioner
John Belken, Commissioner
Jerry Riley, Commissioner

Excused with Valid Reason(s):

Carol Bohannon, Hearing Judge/Attorney, APB
Cara Boyd-Connors, Hearing Judge/Attorney, APB
Lisa Wilkins, Hearing Judge/Attorney, APB
Solomon Graves, Public Information Officer, ADC
Nga Mahfouz, Assistant Attorney General, Attorney General's Office

Others Present:

Brooke Cummings, Executive Administrator, APB
Janice Horton, Business Operations Manager, APB
Kelly Knuckles, Executive Assistant to the Chairman, APB
Scott Howard, Investigator, APB
Kenya Woods, Victim Input Coordinator, APB
Tamara Salaam, Administrative Support Supervisor, APB
Lois Hansberry, Administrative Support Supervisor, APB
William T. Bowman, II, Computer Support Analyst, APB
Shirley Ellingburg, Area Manager, Institutional Release Services, ACC
Jerry Bradshaw, Deputy Director of Parole and Probation Services, ACC

Call to Order

Chairman Felts called the board meeting to order at 9:00 a.m. A quorum was declared.

Approval of Minutes –October 13, 2016

Vice Chairman Vandiver moved for approval of the minutes. Secretary Shock seconded the motion. The minutes were approved as presented.

Report Updates

Chairman Felts reported that there are 18,168 inmates incarcerated in the Arkansas Department of Correction (ADC). There are currently 1,471 men and women on the ADC County Jail Back-up list. Chairman Felts stated that number has maintained over the past few months, further stating he is anticipating a drop in that number in the near future.

In reviewing of the Arkansas Community Correction (ACC) Center Jurisdictional Population, Chairman Felts stated there are a total 1,839 offenders in ACC Centers. The total ACC capacity is 1,841. This includes those in all ACC Centers including RCFs, Omega, SW AR CCC, and those offenders on ACC's back-up list. Their Statewide Field Operations report reflects 28,219 on probation, 2,299 out to drug court/specialty court, 320 boot camp releases (including inactive cases) and 23,450 on parole, for a combined total of 54,688 under supervision.

Chairman Felts asked Mr. Jerry Bradshaw, Deputy Director of Parole and Probation Services, if he had any additional information to bring to the attention of the Board on behalf of ACC. Mr. Bradshaw stated to the Board regarding the inmate that was to be released early due to an emergency surgery, as of yesterday afternoon the offender had yet to be released.

There were no further questions or comments regarding the report updates at this time.

Attorney General's Report

Chairman Felts stated that Ms. Nga Mahfouz, Assistant Attorney General, would not be attending the meeting today due to a conflict in her schedule. She did not have an update or a report for the Board at this time.

There were no questions or comments regarding the AG's report.

Fiscal Report Update

Ms. Janice Horton, Business Operations Manager, reported that the Board, as of September 30, 2016, has expended 20% of its annual travel, maintenance, and operations budget. There is an attachment included in the board packets for review.

Chairman Felts asked if we were in comparison to where we were last year at this time. Ms. Horton stated that we were right in line with last year on the budget.

There were no further questions or comments regarding the Fiscal report.

Hearing Judge's Report and Agency Updates

Ms. Brooke Cummings, Executive Administrator, reviewed the Hearing Judge report from September 2016. The report shows 470 total hearing outcomes. Ms. Ashley Vailes, Revocation Hearing Judge conducted 52 hearings. Ms. Cara Boyd-Connors, Revocation Hearing Judge, conducted 89 hearings. Ms. Carol Bohannon, Revocation Hearing Judge, conducted 51 hearings during this time period. Ms. Cummings further stated these numbers do not include waivers.

Vice Chairman Vandiver asked about Mr. Jim Williams, a former Revocation Hearing Judge, still being on the report. Ms. Cummings stated that Mr. Williams had some outstanding waivers that had not been finalized. She further stated that we would be seeing Ms. Ashley Vailes, a former Revocation Hearing Judge, name on the report for months to come as well.

Chairman Felts asked Ms. Cummings to give her update on the Agency Report. Ms. Cummings stated that the Board is working with ADC and ACC on moving forward and continuing process with ARORA. There will be more updates to come on that. We have interviewed for one of the Administrative positions for a typist. We have posted the position, interviewed and we have extended an offer to one applicant. This position will assist the Revocation Hearing Judges on typing. In addition, our newest Revocation Hearing Judge has started and we are very happy to have her on our team.

Ms. Cummings updated the Board on the video hearing connection issues; we are working on reaching a solution. The communication has improved and we should have scheduled a test connection tomorrow for DIS to monitor. Ms. Cummings or Mr. William Bowman, Computer Support Analyst, will update the Board with any changes.

There were no further comments or questions regarding the Hearing Judge Report.

Old Business

Chairman Felts updated the Board on the report that was handed out at the last Board meeting regarding the number of actions per Board member. Commissioner Belken had asked at the last Board meeting if the number of denials included the recommended or the final vote made on the recommendation. Chairman Felts stated that after researching that denial would be the commissioner that made the final vote on the recommendation. Therefore, the commissioner that made that final vote would have that denial reflected under his actions.

Chairman Felts asked the Board to take a look at the report and if there were still questions please get those to him or Ms. Kelly Knuckles, Executive Assistant to the Chairman, and they will see to it that your question is answered promptly.

There were no further comments or questions regarding Old Business.

New Business

There was no New Business brought before the Board.

Files for Review

There were no questions regarding the Files for Review.

Adoption of Recommendations

Secretary Shock moved to adopt the recommendations. Commissioner Carpenter seconded the motion. The motion passed.

Special Mention

Chairman Felts mentioned to the Board that today was Commissioner Wallace’s last Board meeting. Chairman Felts acknowledged Commissioner Wallace and his hard work for the State as well as for the Parole Board. Chairman Felts stated that this is a very interesting job that requires hard work, time and dedication, Commissioner Wallace is appreciated and applauded.

Adjournment

The meeting adjourned at 9:35 a.m.

The next Board meeting will be held on Thursday, November 10, 2016 at 9:00 a.m.

Signature on File

**John Felts
Chairman**

Signature on File

**Andy Shock
Secretary**

**ARKANSAS PAROLE BOARD
FULL BOARD RATIFICATION OF VOTES**

October 2016

UNITS:

RATIFIED (X)

R.L. Williams/SEC



Pine Bluff/Ester



Grimes



East Arkansas



Mississippi Co. W/R/NEACC



Varner



Ouachita



**Other: Pardons, Commutations, Transfer Screenings, ACT 290s,
700s, Reconsiderations, Revocation Appeals, Rescinds,
Special Conditions, EPAs, Etc.**



Motion By: Secretary Shock Seconded by: Commissioner Carpenter

Ratification Date: October 27th , 2016