



MINUTES OF THE ARKANSAS PAROLE BOARD

October 13, 2016

9:00 A.M.

APB BOARDROOM

BOARD MEMBERS PRESENT:

John Felts, Chairman
Dawne Vandiver, Vice Chairman
Andy Shock, Secretary
James M. Wallace, III, Commissioner
Abraham Carpenter, Jr., Commissioner
John Belken, Commissioner
Jerry Riley, Commissioner

EXCUSED WITH VALID REASONS:

Kenya Woods, Victim Input Coordinator, APB
Carol Bohannon, Hearing Judge/Attorney, APB
Cara Boyd-Connors, Hearing Judge/Attorney, APB

OTHERS PRESENT:

Brooke D. Cummings, Board Administrator, APB
Kelly Knuckles, Executive Assistant to the Chairman, APB
Scott Howard, Investigator, APB
Janice Horton, Business Operations Manager, APB
Tamara Salaam, Administrative Support Supervisor, APB
Lois Hansberry, Administrative Support Supervisor, APB
William T. Bowman, II, Computer Support Analyst, APB
Shirley Ellingburg, Area Manager, Institutional Release Services
Nga Mahfouz, Assistant Attorney General, Attorney General's Office

Call to Order

Chairman Felts called the board meeting to order at 9:00 am. A quorum was declared.

Approval of Minutes- August 25, 2016

Commissioner Wallace moved for approval of the minutes. Secretary Shock seconded the motion. The minutes were approved as presented.

Agency Updates

Ms. Brooke D. Cummings, Board Administrator, stated to the Board that the Administrative Specialist II position was posted on Tuesday. In addition, the Board has filled the position for the Revocation Hearing Judge, Ms. Lisa Wilkins, will begin on October 24th.

There were no further questions or concerns regarding Agency Updates.

Old Business

Chairman Felts mentioned to the Board that there is an update regarding the video conferencing connectivity issue. He further stated that Commissioner Belken had been taking notes on the video hearings he has conducted to help resolve the on-going issue. Chairman Felts asked Mr. William "Bo" Bowman, Computer Support Analyst, to update the Board regarding any changes that have been made towards improving the connectivity issue on video hearings.

Mr. Bowman stated to the Board that DIS has been researching the issue and has decided to monitor the hearings to check the broadband usage. He assured the Board that if there were any updates he would keep them posted.

There were no further questions or concerns regarding Old Business.

New Business

Chairman Felts updated the Board that the committee Commissioner Belken chaired in regard to the special condition codes had met earlier in the month. Chairman Felts stated that the committee would be sending out a list of updated codes and asked the Board to review. If there are any concerns regarding those codes please send those to Commissioner Belken.

Chairman Felts mentioned the Ms. Shirley Ellingburg, Institutional Release Services, Area Manager, had requested an updated list on the offenses that require legal notices to be mailed out. He further stated that the updated list requiring legal notices would include all robbery, all burglary (excluding commercial burglary) and all battery charges. These offenses are in addition to the other discretionary offenses that have always required legal notices to be mailed out.

There were no further questions or concerns regarding New Business.

Files for Review

There were no questions regarding the files for review.

Adoption of Recommendations

Secretary Shock moved to adopt the recommendations. Commissioner Carpenter seconded. The motion passed.

Adjournment

The meeting adjourned at 9:17 a.m.

The next Board meeting will be held on Thursday, October 27^h, 2016 at 9:00 a.m.

Signature on File

John Felts
Chairman

Signature on File

Andy Shock
Secretary

**Arkansas Parole Board
FULL BOARD RATIFICATION OF VOTES**

October 2016

UNITS:

RATIFIED (X)

Delta



Wrightsville



Wrightsville Satellite/Wrightsville Hawkins



Tucker



Tucker Max



Cummins



Benton



TRCC/SWACC



Bowie County



McPherson



North Central



NWA- Work Release



**OTHER: Pardons, Commutations, Transfer Screenings, ACT 290s,
700s, Reconsiderations, Revocation Appeals, Rescinds,
Special Conditions, EPAs, Etc.**



MOTION BY: Secretary Shock SECONDED BY: Commissioner Carpenter

RATIFICATION DATE: October 13, 2016