



**MINUTES OF THE  
ARKANSAS PAROLE BOARD  
SEPTEMBER 12, 2013 @ 9:30 A.M.  
APB BOARDROOM**

**BOARD MEMBERS PRESENT:**

John Felts, Chairman  
Jimmy Wallace, Vice-Chairman/Commissioner  
Richard L. Mays, Jr., Secretary/Commissioner  
Dawne Vandiver, Commissioner  
Richard Brown Jr., Commissioner  
Joe Peacock, Commissioner  
Abraham Carpenter, Commissioner

**EXCUSED WITH VALID REASON:**

Jim Williams, Hearing Examiner/Attorney  
Carol Bohannon, Hearing Examiner/Attorney  
Ashley Vailes, Hearing Examiner/Attorney

**OTHERS PRESENT**

Solomon Graves, Administrative Services Manager, APB  
Mahogany Franklin, Fiscal Support Supervisor, APB  
Melissa Haney, Executive Assistant to the Chairman, APB  
Tamara Salaam, Administrative Specialist III (Parole), APB  
Dan Roberts, Deputy Director, Parole/Probation, DCC  
Shirley Ellingburg, IRS Area Manager, DCC

MINUTES PREPARED BY: Melissa Haney, Executive Assistant to the Chairman

## **CALL TO ORDER**

Chairman Felts called the meeting to order at 9:30 am. A quorum was declared.

## **APPROVAL OF MINUTES – August 29, 2013**

Commissioner Wallace moved. Commissioner Brown seconded the motion. The minutes were approved as presented.

## **AGENCY UPDATES**

Mr. Graves provided the Board with an update on recent legislative meetings held in Pine Bluff and Malvern. The Malvern meeting was held in conjunction with the parole hearings at the unit.

Mr. Felts stated that they were treated well during the meetings and that many legislators expressed their support of the Board.

## **OLD BUSINESS**

There was no new business to discuss. Mr. Peacock did announce that he is having his hip replaced on October 2, 2013 and Chairman Felts asked that everyone mark this on their calendars.

## **NEW BUSINESS**

The AAPP Conference will be held October 15-October 17<sup>th</sup>. Mrs. Franklin will need all the names of those that will be attending by September 20<sup>th</sup> in order to have everyone properly registered. Also, the annual AAPP dues are required by September 30, 2013.

Chairman Felts reported that the numbers coming in for the hearing requests for the week of September 9<sup>th</sup> were 550. He stated that its going to take some work to come together for future requests that will begin in January of 2014.

## **FILES FOR REVIEW**

Chairman Felts stated that #5 on the list was denied. There were no further questions regarding the files for review.

## **RATIFICATION OF VOTES**

Commissioner Carpenter moved to ratify the votes. Commissioner Brown seconded. The motion was carried.

## **EXECUTIVE SESSION**

The Board went into Executive Session at 9:45 am to discuss the hiring recommendation for Hearing Judge. The Executive Session ended at 10:17 am. Commissioner Mays moved to hire Ms. Cara Boyd as the new Hearing Judge. Commissioner Wallace seconded the motion. The motion was carried.

## **ADJOURNMENT**

The next Board meeting will be held on Thursday, September 26, 2013 at 9:30a.m. in the APB Boardroom.

The meeting adjourned at 10:20 a.m.

**Signature on File**

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**John Felts**  
**Chairman**

**Signature on File**

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**Richard L. Mays, Jr.**  
**Secretary**

**ARKANSAS PAROLE BOARD  
FIRST BOARD RATIFICATION OF VOTES**

**SEPTEMBER 2013**

**UNITS:**

**RATIFIED (X)**

<b>DELTA</b>	<input type="checkbox"/>
<b>NORTH CENTRAL UNIT</b>	<input type="checkbox"/>
<b>NORTH WEST/WASHINGTON CO.</b>	<input type="checkbox"/>
<b>TUCKER</b>	<input type="checkbox"/>
<b>TUCKER MAX.</b>	<input type="checkbox"/>
<b>GRIMES</b>	<input type="checkbox"/>
<b>MCPHERSON</b>	<input type="checkbox"/>
<b>CUMMINS</b>	<input type="checkbox"/>
<b>OTHER:</b> TRANSFER SCREENINGS, COMMUTATIONS, PARDONS RECONSIDERATIONS, REVOCATION APPEALS, RESCINDS, SPECIAL CONDITIONS, ACT 290, 700'S, EPA, ETC.	<input type="checkbox"/>

**MOTION BY:** Commissioner Carpenter

**SECONDED BY:** Commissioner Brown

**RATIFICATION DATE:** SEPTEMBER 12, 2013