



MINUTES OF THE ARKANSAS PAROLE BOARD

August 11, 2016

9:00 A.M.

APB BOARDROOM

BOARD MEMBERS PRESENT:

John Felts, Chairman
Dawne Vandiver, Vice Chairman
James M. Wallace, III, Commissioner
John Belken, Commissioner
Jerry Riley, Commissioner

EXCUSED WITH VALID REASONS:

Andy Shock, Secretary
Abraham Carpenter, Jr., Commissioner
Carol Bohannon, Hearing Judge/Attorney
Ashley Vailes, Hearing Judge/Attorney
Cara Boyd-Connors, Hearing Judge/Attorney, APB
Nga Mahfouz, Assistant Attorney General, Attorney General's Office

OTHERS PRESENT:

Brooke D. Cummings, Board Administrator, APB
Janice Horton, Business Operations Manager
Kelly Knuckles, Executive Assistant to the Chairman, APB
Scott Howard, Investigator, APB
Kenya Woods, Victim Input Coordinator, APB
Tamara Salaam, Administrative Support Supervisor, APB
Lois Hansberry, Administrative Support Supervisor, APB
William T. Bowman, II, Computer Support Analyst, APB
Shirley Ellingburg, Area Manager, Institutional Release Services, ACC

Call to Order

Chairman Felts called the board meeting to order at 9:00 am. A quorum was declared.

Approval of Minutes- July 28, 2016

Commissioner Wallace moved for approval of the minutes. Commissioner Riley seconded the motion. The minutes were approved as presented.

Agency Updates

Ms. Brooke Cummings, Board Administrator, stated the Business Operations Manager position had been filled; she introduced the Board to Ms. Janice Horton, Business Operations Manager. Ms. Cummings updated the Board on the IT position currently titled Support Coordination Analyst held by Mr. William T. Bowman, II, has been changed. Ms. Cummings stated the title of that position had to be changed to Computer Support Analyst due to lack of current funding to pursue creation of our own network. In addition, Ms. Cummings informed the Board that Mr. Bowman would be visiting each individual commissioner to check the broadband accounts for audit and annual inventory purposes.

Old Business

Chairman Felts mentioned the Board is still experiencing issues with connectivity at the Units while conducting video hearings. Ms. Cummings, Board Administrator, added that DIS was currently working on a solution to improve the on-going issue.

Chairman Felts mentioned that ADC had been notified regarding the connectivity issues in the past. He encouraged the board members to make a list and keep track of any issues regarding video conferencing that they encounter at the various Units. He further stated that he would make Director Wendy Kelley aware of these ongoing issues.

New Business

There was not any new business to be discussed before the Board today.

Files for Review

There were no questions regarding the files for review.

Adoption of Recommendations

Vice Chairman Vandiver moved to adopt the recommendations. Commissioner Wallace seconded. The motion passed.

Other Discussion

Chairman Felts stated that the Board would not be attending AAPPFA fall conference in Eureka Springs, Arkansas, due to the lack of staff at our agency. However, Ms. Ashley Vailes, Hearing Judge and Ms. Brooke Cummings, Board Administrator will be attending on behalf of the Board.

ADJOURNMENT

The meeting adjourned at 9:17 a.m.

The next Board meeting will be held on Thursday, August 25th, 2016 at 9:00 a.m.

Signature on File

John Felts
Chairman

Signature on File

Dawne Vandiver
Vice Chairman

**ARKANSAS BOARD OF PAROLE
FULL BOARD RATIFICATION OF VOTES**

AUGUST 2016

UNITS:

RATIFIED (X)

DELTA



WRIGHTSVILLE



TUCKER/ TUCKER MAX



CUMMINS



BENTON



TRCC/SW/ACC-CAC



MCPHERSON



NORTH CENTRAL/NW



**OTHER: Pardons, Commutations, Transfer Screenings, ACT 290s,
700s, Reconsiderations, Revocation Appeals, Rescinds,
Special Conditions, EPAs, Etc.**



MOTION BY: Secretary Shock SECONDED BY: Commissioner Carpenter

RATIFICATION DATE: August 11, 2016