



MINUTES OF THE ARKANSAS PAROLE BOARD

May 11, 2017

9:00 A.M.

APB BOARDROOM

BOARD MEMBERS PRESENT:

John Felts, Chairman
Dawne Vandiver, Vice Chairman
Abraham Carpenter, Jr., Commissioner
John Belken, Commissioner
Jerry Riley, Commissioner
Lona McCastlain, Commissioner

EXCUSED WITH VALID REASONS:

Andy Shock, Secretary, APB
Carol Bohannon, Hearing Judge/Attorney, APB
Lisa Wilkins, Hearing Judge/Attorney, APB
Evelyn Gomez, Hearing Judge/Attorney, APB
Solomon Graves, Public Information Officer, ADC
Shirley Ellingburg, Area Manager, Institutional Release Services
Jerry Bradshaw, Deputy Director of Parole and Probation, ACC
Nga Mahfouz, Assistant Attorney General, Attorney General's Office

OTHERS PRESENT:

Brooke D. Cummings, Executive Administrator, APB
Janice Horton, Business Operations Manager, APB
Kelly Knuckles, Executive Assistant to the Chairman, APB
Scott Howard, Investigator, APB
Tamara Salaam, Administrative Support Supervisor, APB
Kenya Woods, Victim Input Coordinator, APB
Christie Little, Administrative Support Supervisor, APB
William T. Bowman, II, Computer Support Analyst, APB
Pam Brown, Assistant Area Manager, Institutional Release Services

MINUTES PREPARED BY: Kelly Knuckles, Executive Assistant to the Chairman

Call to Order

Chairman Felts called the board meeting to order at 9:05 am. Commissioner Shock is not present today. A quorum was declared.

Approval of Minutes- April 27, 2017

Commissioner Vandiver moved for approval of the minutes. Commissioner Carpenter seconded the motion. The minutes were approved as presented.

Agency Updates

Chairman Felts stated that Ms. Brooke Cummings, Executive Administrator, was currently in a meeting with ACC and would join the meeting once she finishes with ACC. Chairman Felts reminded the Board that we would have the reaccreditation the first week of June with A.C.A., those dates will be June 1st and 2nd. In addition, the Council of State Governments (CSG) will be visiting us on Wednesday, May 24th; Chairman Felts stated the Board will meet with CSG immediately following their semi-monthly Deliberations Meeting.

Ms. Cummings stated that the A.C.A. reaccreditation mock audit went well and she is looking forward to a good outcome on the audit to be conducted on June 1st and 2nd.

There were no further questions or concerns regarding Agency Updates.

Old Business

Commissioner Vandiver asked about the eOMIS codes being updated. Vice-Chairman Belken stated he would check on update about the codes and follow-up with the commissioners in regard to those changes.

There were no updates regarding Old Business at this time.

New Business

Chairman Felts updated the Board on the Act 539 individuals; we will are still working through the notification process on these cases. Arkansas Community Correction is working on getting some of the victim's next-of-kin addresses for the notification process, searching within the communities for the family's addresses this is to make sure that these families are fully aware of the Act 539 process before moving forward with the inmate hearings. Our agency is making proper notification with the victim's next-of-kin as well as notifying the county's officials of these actions. Chairman Felts asked that the Board meet in his office for deliberations in regard to the Act 539.

There were no further questions or concerns regarding New Business at this time.

Files for Review

There were no questions regarding the Files for Review.

Adoption of Recommendations

Vice-Chairman Belken moved to adopt the recommendations. Commissioner Carpenter seconded. The motion passed.

Other Discussion

Chairman Felts asked Ms. Nga Mahfouz, Assistant Attorney General, if she had anything to bring to the attention of the Board. Ms. Mahfouz stated there were about six APA cases involving inmates who were denied parole and dissatisfied with that decision. I have filed a motion to dismiss on those cases, there is one case that is currently at the Supreme Court, Jeremy Kennedy ADC# 093061, a motion has been filed on that case. Ms. Mahfouz stated she was waiting on a decision on that case which could take several months.

Chairman Felts asked that Mr. William Bowman, Computer Support Analyst, update the Board in regard to the phone video hearing equipment installation status. Mr. Bowman stated that Varner and Ouachita Units have already been installed, McPherson Unit will be installed today and North Central will be installed tomorrow.

Chairman Felts asked Ms. Janice Horton, Business Manager, is she had any updates for the Board. Ms. Horton stated that Mr. David Lane and Mr. Dave Johnston will be our auditors for the A.C.A. audit.

Commissioner Riley asked if there was an early release coming up. Chairman Felts stated that the BOC would be invoking a 90 day EPA on May 23, 2017.

Adjournment

The meeting adjourned at 9:21 a.m.

The next Board meeting will be held on Thursday, May 25, 2017 at 9:00 a.m.

Signature on File

John Felts
Chairman

Signature on File

John Belken
Vice Chairman

**Arkansas Parole Board
FULL BOARD RATIFICATION OF VOTES**

May 2017

UNITS:

RATIFIED

Delta



Wrightsville



Wrightsville Satellite/Wrightsville Hawkins



Tucker



Tucker Max



Cummins



Benton



TRCC/SWACC



Bowie County



McPherson



North Central



NWA- Work Release



**OTHER: Pardons, Commutations, Transfer Screenings, ACT 290s,
700s, Reconsiderations, Revocation Appeals, Rescinds,
Special Conditions, EPAs, Etc.**



MOTION BY: Vice-Chairman Belken SECONDED BY: Commissioner Carpenter

RATIFICATION DATE: May 11, 2017